

Program C: Operational Support

Program Authorization: R.S. 15:577; R.S. 1587; R.S. 15:581.2 et seq.; R.S. 40:1379.3, 1381 and 1382; R.S. 40:1385; R.S. 40:1399

Program Description

The mission of the Operational Support Program in the Office of State Police is to provide essential functions to support the traffic, gaming, and criminal programs.

The goals of the Operational Support Program in the Office of State Police are:

1. Develop innovative initiatives through which the Louisiana State Police will achieve a position of excellence.
2. Seek adequate resources through legislative measures, federal grants and other sources to promote adequate staffing and equipment for the purpose of providing for the public's safety.
3. Develop new and expanded programs to promote and achieve public safety.

The Operational Support Program includes the following activities: Crime Laboratory, Technical Support, and Support Services.

>Crime Laboratory - This section provides accurate and timely analysis of evidence. The laboratory offers direct support to law enforcement operations in the areas of toxicology, identification and analysis of controlled dangerous substances, firearms, serology, latent prints, trace evidence analysis, photographic support and evidence cataloging. The services are available free of charge to any government agency. Additionally, laboratory personnel support federal and state prosecutors, testify in courts, give depositions, and prepare briefs of analysis. Also, laboratory personnel provide twenty-four hour crime scene assistance for major crime investigations.

*Narcotics Unit – This unit has the responsibility to positively identify substances which are suspected as drugs. This unit receives the majority of cases received by the entire laboratory. The forensic scientists of this section educate law enforcement agencies regarding drug trends. Additionally, the unit assists with the processing of large drug seizures and clandestine laboratories.

*Physical Evidence Unit – Personnel of this unit must be subject to call 24 hours a day to assist all law enforcement agencies with investigations of crimes. They must respond to the crime scene in a timely manner so they can collect and preserve evidence. Examples of services provided are: latent fingerprint lifting and comparison, ballistic matching of bullets, semen and blood typing, paint matching, and vehicle light bulb analysis.

*Toxicology Unit – Forensic scientists of this unit test blood, urine and vitreous for the presence of drugs or alcohol. They must also certify other laboratories in the state to run toxicology tests.

*Photography Unit – This unit receives, logs and processes all film submitted to the laboratory. The film documents crime scenes, criminal investigations, fleet crashes and traffic crashes. The unit is responsible for developing exposed film, printing photographs, and maintaining files of negatives for future use.

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>Technical Support

*The Bureau of Criminal Identification, a section within the Office of State Police, was created in 1936 by Act No. 41 pursuant to Section 15:581.2 of the Louisiana Revised Statutes. The Bureau serves the State of Louisiana as the central state repository for criminal records, and as such, receives and possesses criminal history data from criminal justice agencies throughout the state and the nation. Act 449 of 1981 amended and reenacted Part I of Chapter 6 of Title 15 of the Louisiana Revised Statutes of 1950, to consist of R.S. 15:575 through 596, and Subsection B of Section 408 of Title 36 of said Statutes, authorizes and directs the Department of Public Safety to promulgate necessary rules and regulations relative to the field of criminal statistics and information. Act 941 of 1985 authorizes the Office of State Police to charge a fee for processing criminal record inquiries to non-criminal justice agencies. In accordance with legislative mandates, the bureau performs the following services and functions:

- A. Collects, possesses, stores and disseminates criminal history information and related data, such as rap sheets, fingerprints, photographs, etc.
- B. Assists police departments in criminal investigations through expert latent fingerprint comparison and subsequent court testimony
- C. Provides identification of criminals, wanted/missing persons, probation/parole violators, habitual offenders and unknown deceased persons

Louisiana Child Protection Act – Act 760 of 1986 authorizes and directs that the Bureau of Criminal Identification to conduct criminal background checks on all person seeking employment that would have supervisory or disciplinary authority over children.

Automated Fingerprint Identification System (AFIS) – Act 32 of 1994 3rd extraordinary session created the AFIS Committee, and authorizes the Bureau of Criminal Identification to supervise, manage, maintain and operate this statewide system. Act 753 of 1991 authorizes and directs funding for procurement, installation, maintenance, and operation of the Automated Fingerprint Identification System.

*Concealed Handgun Permit Section – Act 4 of 1996 extraordinary session – This section issues permits which allow Louisiana residents to carry concealed handguns. The section must conduct background investigations prior to the issuance of a permit, and it must initiate the revocation process for permittees who violate the rules.

*Concealed Handgun Permit Section – Act 17 of 1935 mandates that every person possessing certain types of firearms, inclusive of those with obliterated serial numbers, register the firearm with the Department of Public Safety. Act 690 of 1976 authorizes and directs that the Department of Public Safety approve the transfers of firearms required to be registered.

*Concealed Handgun Permit Section – Act 412 of 1975 authorizes the Office of State Police to issue and/or revoke special officer's commission to qualifying individuals.

*Traffic Records – This unit serves as the central repository for all crash reports investigated by State Police Personnel and serves as the custodian of all traffic citations issued by officers within the State Police.

*HQ Communications – This unit monitors HQ personnel communication traffic including but not limited to Hazardous Materials Incidents. Additionally, HQ Communications personnel are tasked with certifying both state and local users on the Louisiana Law Enforcement Telecommunications System and the National Crime Information Center System. In addition to certifying users, the HQ communication staff must ensure the integrity of both systems by enforcing the rules and regulations governing these systems.

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>Support Services

*Fleet Operations, and Police Supply. State Police maintain all Department of Public Safety & Corrections vehicles. All major automotive maintenance and bodywork has been centralized at Headquarters in Baton Rouge. Routine or minor repairs are accomplished at satellite garages located at State Police installations around the state. An economical aspect of this maintenance is the use of inmate labor. Both mechanical and body repairs are done at the Louisiana State Police Headquarters using inmates assigned to the Department of Public Safety and Corrections.

*The Operational Development Unit Section directs and controls the development of plans and programs, goals, and various objectives of the department. It is responsible for inspection of the department's personnel, material resources, and procedures. Additionally, it serves as legislative liaison responsible for monitoring bills that affect the department and assists in the preparation of the department's budget and other planning functions.

*The Applied Technology Section is responsible for the training and certification of all law enforcement personnel who utilize instruments to detect and measure the alcoholic content of a person's blood. It is also the responsibility of this section to certify the accuracy of blood alcohol testing instruments and filing the necessary documentation with the appropriate criminal justice systems so the results of those instruments can be used in criminal and civil proceedings.

*The Internal Affairs Section ensures that the integrity of Public Safety Services agencies is maintained at all times. Responsibilities of the section include: conducting background investigations on all new applicants for employment, conducting investigations relating to internal problems of offices within Public Safety Services, and maintaining up-to-date files (containing information concerning disciplinary actions) on each employee of the Office of State Police. These files contain information concerning the employees' disciplinary actions.

*The Air Support Unit provides the State Police and local law enforcement with aerial capability. Traffic patrol is the major responsibility of all helicopters and fixed wing aircraft, however, these air support vehicles are also used in search, rescue, pursuit and emergency transportations. Additionally, fixed wing aircraft are used extensively in the marijuana eradication program as well as narcotics, criminal and intelligence gathering investigations.

RESOURCE ALLOCATION FOR THE PROGRAM

	ACTUAL 2001-2002	ACT 13 2002-2003	EXISTING 2002-2003	CONTINUATION 2003-2004	RECOMMENDED 2003-2004	RECOMMENDED OVER/(UNDER) EXISTING
MEANS OF FINANCING:						
STATE GENERAL FUND (Direct)	\$341,084	\$1,056,839	\$1,056,839	\$3,237,363	\$0	(\$1,056,839)
STATE GENERAL FUND BY:						
Interagency Transfers	521,757	690,790	690,790	829,886	829,886	139,096
Fees & Self-gen. Revenues	11,289,738	11,080,708	12,220,036	12,188,000	14,672,559	2,452,523
Statutory Dedications	31,149,247	35,612,317	36,192,398	34,455,150	39,722,839	3,530,441
Interim Emergency Board	0	0	0	0	0	0
FEDERAL FUNDS	83,000	1,370,000	8,750,000	0	0	(8,750,000)
TOTAL MEANS OF FINANCING	\$43,384,826	\$49,810,654	\$58,910,063	\$50,710,399	\$55,225,284	(\$3,684,779)
EXPENDITURES & REQUEST:						
Salaries	\$5,873,016	\$7,927,298	\$7,684,141	\$7,849,006	\$8,672,446	\$988,305
Other Compensation	119,555	166,282	166,282	166,282	166,282	0
Related Benefits	5,320,169	6,400,389	6,593,560	27,553,001	27,357,163	20,763,603
Total Operating Expenses	7,201,888	4,972,325	6,215,106	5,081,305	4,913,272	(1,301,834)
Professional Services	366,246	1,744,225	1,744,225	1,744,225	1,744,225	0
Total Other Charges	22,184,050	25,728,395	32,803,204	5,397,230	9,947,817	(22,855,387)
Total Acq. & Major Repairs	2,319,902	2,871,740	3,703,545	2,919,350	2,424,079	(1,279,466)
TOTAL EXPENDITURES AND REQUEST	\$43,384,826	\$49,810,654	\$58,910,063	\$50,710,399	\$55,225,284	(\$3,684,779)
AUTHORIZED FULL-TIME						
EQUIVALENTS: Classified	183	214	214	214	219	5
Unclassified	7	6	6	6	6	0
TOTAL	190	220	220	220	225	5

SOURCE OF FUNDING

This program is funded with State General Fund, Interagency Transfers, Fees and Self-generated revenues, Statutory Dedications, and federal Funds. The Interagency Transfers are from other programs within the Department of Public Safety and Corrections and programs outside of the department for gasoline and automotive services purchased and for background checks on individuals. The Fees and Self-generated Revenues are derived from fees assessed for utilization of state police breath alcohol machines, sale of accident reports, checking of criminal histories, insurance recovery, training academy reimbursements, motor carrier safety, and from fees collected by the Office of Motor vehicles. The Statutory Dedications are derived from the Public Safety DWI Testing, Maintenance & Training Fund (R.S. 40:1379.7), Riverboat Gaming Enforcement Fund (R.S. 27:92), Concealed Handgun Permit Fund (R.S. 40:1379.3.1), Deficit Elimination/Capital Outlay Escrow Replenishment Fund (R.S. 39:137), Tobacco Tax Health Care Fund (R.S. 47:841(B)(4) and (5) and the Louisiana State Police Salary Fund (R.S. 22:1065(A). Per R.S. 39:36B.(8), see table below for a listing of expenditures out of each statutory dedicated fund. The Federal Funds are derived from a DNA grant and a Drugfire grant.

	ACTUAL	ACT 13	EXISTING	CONTINUATION	RECOMMENDED	RECOMMENDED
	2001-2002	2002-2003	2002-2003	2003-2004	2003-2004	OVER/(UNDER)
						EXISTING
Public Safety DWI Testing, Maintenance & Training	\$619,675	\$357,890	\$357,890	\$357,890	\$357,890	\$0
Riverboat Gaming Enforcement Fund	\$30,232,388	\$31,431,041	\$31,655,731	\$28,860,817	\$29,518,361	(\$2,137,370)
Concealed Handgun Permit Fund	\$297,184	\$573,290	\$573,290	\$380,201	\$380,201	(\$193,089)
Deficit Elimination/Capital Outlay Escrow Replenishment Fu	\$0	\$866,968	\$866,968	\$0	\$0	(\$866,968)
Criminal Identification and Information Fund	\$0	\$1,783,901	\$2,139,292	\$1,627,501	\$2,627,501	\$488,209
Tobacco Tax Health Care Fund	\$0	\$599,227	\$599,227	\$2,635,674	\$6,255,047	\$5,655,820
Louisiana State Police Salary Fund	\$0	\$0	\$0	\$593,067	\$583,839	\$583,839

MAJOR FINANCIAL CHANGES

GENERAL FUND	TOTAL	T.O.	DESCRIPTION
\$1,056,839	\$49,810,654	220	ACT 13 FISCAL YEAR 2002-2003
			BA-7 TRANSACTIONS:
\$0	\$1,345,321	0	Carryforward funding for crime lab equipment, police vehicles and uniforms
\$0	\$355,391	0	Statutory dedication from Criminal Identification and Information Fund to provide for AFIS equipment and fax machine
	\$6,559,000	0	Federal funds to the La. Domestic Terrorism Advisory Committee to support state and/or local emergency response personnel
	\$839,697	0	Self-generated revenue for DNA supplies
\$1,056,839	\$58,910,063	220	EXISTING OPERATING BUDGET - December 2, 2002
\$0	\$100,435	0	Annualization of FY 2002-2003 Classified State Employees Merit Increase
\$0	\$65,979	0	Classified State Employees Merit Increases for FY 2003-2004
\$0	\$527,000	0	State Police Retirement Rate Adjustment
\$0	\$2,036,447	0	Risk Management Adjustment
\$0	\$2,424,079	0	Acquisitions & Major Repairs
\$0	(\$3,227,131)	0	Non-Recurring Acquisitions & Major Repairs
\$0	(\$1,345,321)	0	Non-Recurring Carry Forwards
\$0	(\$5,064)	0	Maintenance of State-Owned Buildings
\$0	\$672,671	0	Salary Base Adjustment
\$0	(\$143,999)	0	Attrition Adjustment
\$0	(\$13,277)	0	Salary Funding from Other Line Items
\$0	\$589,339	0	Group Insurance Adjustment
\$0	\$5,971	0	Civil Service Fees
\$0	\$18,975	0	Training Series Adjustment
(\$1,000,000)	(\$1,000,000)	0	Non-recurring acquisitions funding for regional crime laboratories
\$0	(\$7,929,000)	0	Non-recurring funding for homeland security
\$0	(\$866,968)	0	Non-recurring funding for group insurance premium adjustment
\$0	(\$460,904)	0	Reduce Interagency Transfers Revenue to anticipated collections
\$0	\$315,302	5	Transfer aviation expenses from Traffic and Criminals Programs
\$0	\$4,550,687	0	Transfer risk management premiums from Traffic Program
(\$56,839)	\$0	0	Means of financing substitution replacing General Fund with Statutory Dedication from State Police Salary Fund

MAJOR FINANCIAL CHANGES

GENERAL FUND	TOTAL	T.O.	DESCRIPTION
\$0	\$55,225,284	225	TOTAL RECOMMENDED
\$0	\$0	0	LESS GOVERNOR'S SUPPLEMENTARY RECOMMENDATIONS
\$0	\$55,225,284	225	BASE EXECUTIVE BUDGET FISCAL YEAR 2003-2004
			SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON NEW REVENUE:
\$0	\$0	0	None
\$0	\$0	0	TOTAL SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON NEW REVENUE
\$0	\$55,225,284	225	GRAND TOTAL RECOMMENDED

PROFESSIONAL SERVICES

\$1,340,467	Laboratory testing fees for DNA samples
\$99,900	Technical adviser for DNA forensic activities
\$50,000	Forensic anthropology services
\$109,745	Physical examinations for cadet applicants
\$59,113	Medical treatment for inmate population
\$85,000	Personnel consultants for development, implementation and evaluation of trooper promotion process and for job studies for various classifications

\$1,744,225 TOTAL PROFESSIONAL SERVICES

OTHER CHARGES

\$121,671	Grant from the Louisiana Commission on Law Enforcement for overtime and equipment for the Automatic Fingerprint Identification System
\$1,608,239	Reimbursement to local governments for providing fingerprints through remote scanners linked to the automatic fingerprint identification system
\$423,214	Police supplies
\$4,000	Aviation training aids/certification
\$1,404	Crime lab/applied technology supplies

\$2,158,528 SUB-TOTAL OTHER CHARGES

Interagency Transfers:

\$56,086	Transferred to Management and Finance for dues and subscriptions
\$68,371	Civil Service charge
\$28,475	Transferred to Department of Transportation for gasoline expenses
\$6,776,052	Risk Management adjustment
\$10,013	Maintenance of state-owned buildings
\$70,546	Transferred to Donald J. Thibodeaux Training Academy for in-service training
\$779,746	Payments for third-party financing

\$7,789,289 SUB-TOTAL INTERAGENCY TRANSFERS

\$9,947,817 TOTAL OTHER CHARGES

ACQUISITIONS AND MAJOR REPAIRS

\$686,515	Mobile data terminals (108)
\$318,214	Replacement vehicles (18)
\$200,000	Replacement radars
\$1,219,350	Federal Aviation Administration required major repairs
\$2,424,079	TOTAL ACQUISITIONS AND MAJOR REPAIRS